



CITY OF HAYWARD
AGENDA REPORT

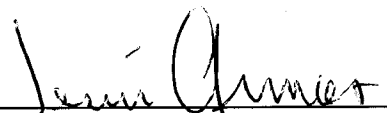
AGENDA DATE 09/24/02
AGENDA ITEM _____
WORK SESSION ITEM WS 2

TO: Mayor and City Council
FROM: City Manager
SUBJECT: Special Travel Fund

At its meeting of July 23, the Council indicated interest in discussing the disbursement of funds from the Special Travel Fund.

In the course of a fiscal year, it is recognized the Mayor and Council will attend various conferences, seminars and other meetings to keep abreast of issues that affect the City. In this regard, the budget provides an allocation of \$4,031 per Councilmember and \$6,365 for the Mayor. In addition, the budget includes a lump sum of \$10,000, which may be accessed by the Mayor and Council with approval of the Council.

The matter before the Council concerns disbursement of funds from the \$10,000 appropriation. For example, does the Council wish to continue the current practice of allowing any member of the Council to access these funds, subject only to Council approval? Or, does the Council wish to increase the individual allocations provided each member by redistributing the \$10,000 and eliminating the Special Fund?


Jesús Armas, City Manager